

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
MARCH 16, 2010

The City of Decatur Board of Public Works and Safety met on Tuesday, March 16, 2010 at 6:00 p.m. at City Hall in Council Chambers. Members present were Mayor John Schultz and Board member Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright. Board member, Bill Karbach was absent.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from March 2nd, there were no corrections or amendments offered. Meyer made a motion to approve the minutes as emailed, Schultz seconded the motion. Motion carried.

The Mayor appointed Board member, Ken Meyer as Vice Chairperson for the Board of Public Works & Safety.

The Clerk-Treasurer received an invoice from Commonwealth Engineers for basic engineering services for the month of January for the Wastewater Improvements Project totaling \$1,462.90. Meyer made a motion to approve the invoice, Schultz seconded the motion. Motion carried. The Clerk-Treasurer will forward this invoice to the State Revolving Fund Loan Program for payment.

The Mayor received the first three (3) invoices from Wightman Petrie for the Comprehensive Plan. The invoices total \$33,600.00 (60% of the \$56,000.00 contract). \$30,000.00 will be paid from the CFF Planning grant and \$3,600.00 will be paid from CEDIT funds. Grant Administrator, Matt Vondran of NIRCC will submit the claim voucher requesting \$30,000.00 to OCRA this week. Once the payment of \$30,000.00 is received from OCRA, then payment can be made to Wightman Petrie.

The Clerk-Treasurer received back Union, Root, St. Mary's, and Washington Township Fire Contracts for 2010 signed by the Trustees and their Advisory Boards. Meyer made a motion to make the signed 2010 Township Fire Contracts a matter of record. Schultz seconded the motion. Motion carried.

Due to loss in revenues, Schultz made a motion not to hire any summer help this year for the Water Department and the Street Department. Meyer seconded the motion. Motion carried.

The Mayor was informed by INDOT that the entrance to Sunset Blvd. will be closed to Highway 224 East, due to safety issues. The Mayor, along with the Street Commissioner, and the Building Inspector will notify the residents of this change.

Council members, Charlie Cook, Bill Crone, Matt Dyer, and Barb Engle attended the Board of Works meeting.

Council members were given a list of School Board applicants. Council members then selected a date to interview the applicants on Tuesday, March 30th beginning at 5:00 p.m. at City Hall in Council Chambers.

Council members had no interest in bidding on the 40 acre farm located on Highway 224 West for future development. It was discussed it would be better to purchase land near Industrial Park III.

The City Attorney, Tim Baker handed out a map explaining the proposed Anthony Wayne Drainage project connected with Dan Buchan's field. Baker mentioned the Adams County Soil Conservation (ACSC) would also be involved in this project. The City's cost of installing a new drainage ditch is estimated at \$15,000, plus cleanout of the existing drain is estimated at \$3,000.00. The City Attorney commented Buchan will give the City the easement, a temporary easement, and then once the ditch is in, a permanent easement will be done. The upgrade of the waterway would be a cost share project between the City and Dan Buchan, both paying 50%, costing the City approximately \$21,500. It is estimated the maximum the City would pay for this project is \$40,000.00. Meyer made a motion to proceed with installing the drain, and the cleanout of the existing drain. Schultz seconded the motion. Motion carried. The Street Commissioner will solicit three quotes on installing the drain. Plans were also reviewed that places drain pipe within the Anthony Wayne housing addition. The ACSC will begin their portion of the project around August or September. The Mayor remarked funds would be available to pay for this project from Storm Water, CEDIT or CCD. Baker also mentioned Buchan requested a gate to be installed at the end of Brandywine Lane to the open field so no one drives out into the field. Also, if any crop damage occurs, Buchan would like to be compensated. These items will be discussed at a later date. The City Attorney will also meet with Dave Luginbill to make sure this project doesn't affect his land.

The Mayor received a request from Don Cummings to run a taxi service in Decatur. Meyer made a motion to allow Cummings to run a taxi service as long as Decatur's City Code 118 is followed. Schultz seconded the motion. Motion carried.

Police Chief, Ken Ketzler informed the Board members the local Police Pension Board approved Disability Benefits at their February meeting for Patrol Officer, Michelle Affolder. The Police Chief also received a letter of approval from PERF dated March 11, 2010. Affolder's last work day will be March 27th, and requested to hire a replacement by June 1st. By consensus, the Board member will revisit this request at the next Board of Works meeting once they know the impact the city will have for future years from property tax caps.

There being no further business, Meyer made a motion for adjournment. Karbach seconded the motion. Motion carried. The meeting was adjourned at 7:30 p.m.